

College Coordinating Council Minutes

Wednesday, August 26, 2015
President's Conference Room
9:30 a.m. – 10:30 a.m.

Type of Meeting: Regular
Note Taker: Patty McClure
Please Review/Bring: Agenda, Minutes

Committee Members:

Dr. Ed Beyer, Academic Senate
Shawn Smith, Associated Student Organization
Ed Knudson: Executive Council
Pamela Ford, Classified Union
Michelle Hernandez, Confidential/Management/Supervisory
LaDonna Trimble, Deans
Dr. Susan Lowry, Faculty Union
Dr. Bonnie Suderman, Vice President of Academic Affairs
Mark Bryant, Vice President of Human Resources
Dr. Erin Vines, Vice President of Student Services

AGENDA

Items	Person(s) Responsible	Time	Action
STANDING ITEMS:			
I. Approval of Previous Minutes of July 22, 2015 and August 12, 2015.	All		The minutes were approved as presented.
II. Constituent Reports	All		<p>Dr. Susan Lowry reminded everyone that while out on “bank load” leave, she will be available for meetings and if questions or concerns arise to please contact Justin Shores, 1st vice President.</p> <p>Shawn Smith stated that the New Faculty Orientation, Opening Day and the barbecue went well. Stated that ASO assisted with the welcome tables and had an opportunity to encouraged students to get more involved. Gave out the ASO Goals which will be affirmed at the next ASO meeting on Friday. Gave out the Student Resource Fair flyer and stated that on September 13th will be the Sam’s Club event.</p> <p>Dr. Ed Beyer stated that New Faculty Orientation and Opening Day went well and that there was good feedback on it.</p>
INFORMATION/DISCUSSION ITEMS:			
III. Annual Committee Reports	Bonnie	3 minutes	Discussion on what the next step

			<p>would be, creating a year-end report from the CCC and providing an overview of the committee's accomplishments and providing re-direction to the committees. It was suggested to put out the template to all committees for their first meeting and at the last meeting have them provide review of accomplishments. It was suggested to create the template so it becomes the "planning" template for the year. Dr. Beyer will play with the format and bring back. A question was asked would non-credit courses fall under Student Success or Enrollment. It was agreed it would fall under Enrollment.</p>	
IV.	BP & AP 3420 – Equal Employment Opportunity	Mark	3 minutes	<p>Revisions were approved. It will go out for review and input by the constituent groups and return for the September 23, 2015 CCC meeting in preparation for the October Board Meeting.</p>
V.	BP & AP 3430 – Prohibition of Harassment	Mark	3 minutes	<p>Revisions were approved. It will go out for review and input by the constituent groups and return for the September 23, 2015 CCC meeting in preparation for the October Board Meeting.</p>
VI.	BP & AP 3501 – Campus Security and Access	Mark	3 minutes	<p>Discussion of consistency of the term for the sheriff's office. Mark will clarify with Murgatroyd, provide the revisions so the constituent groups may review and provide input for the September 23, 2015 CCC meeting in preparation for the October Board Meeting.</p>
VII.	BP & AP 3510 – Workplace Violence Plan	Mark	3 minutes	<p>Discussion of the current phone #s and emergency vs. non-emergency. Mark will check and the constituent groups may review and provide input for the September 23, 2015 CCC meeting in preparation for the October Board Meeting.</p>
VIII.	AP 3515 – Reporting Crimes	Mark	3 minutes	<p>Discussion of title changes and the constituent groups may review and provide input for the September 23, 2015 CCC meeting in preparation for the October Board Meeting.</p>

IX.	AP 3540 – Sexual Assaults on Campus	Mark	3 minutes	Discussion on punctuation and the constituent groups may review and provide input for the September 23, 2015 CCC meeting in preparation for the October Board Meeting.
X.	BP & AP 7110 – Delegation, HR	Mark	3 minutes	Discussion on punctuation and the constituent groups may review and provide input for the September 23, 2015 CCC meeting in preparation for the October Board Meeting.
XI.	AP 7130 – Compensation	Mark	3 minutes	Constituent groups may review and provide input for the September 23, 2015 CCC meeting in preparation for the October Board Meeting.
XII.	AP 7160 – Professional Development	Mark	3 minutes	Constituent groups may review and provide input for the September 23, 2015 CCC meeting in preparation for the October Board Meeting.
XIII.	BP 7340 – Leaves	Mark	3 minutes	Constituent groups may review and provide input for the September 23, 2015 CCC meeting in preparation for the October Board Meeting.
XIV.	BP & AP 7700 – Whistleblower Protection	Mark	3 minutes	It was agreed to remove the “note” from the CCLC recommendation and constituent groups may review and provide input for the September 23, 2015 CCC meeting in preparation for the October Board Meeting.
XV.	BP & AP 6300 – Fiscal Management	Ed	3 minutes	Constituent groups may review and provide input for the September 23, 2015 CCC meeting in preparation for the October Board Meeting.
XVI.	BP & AP 6400 – Audits	Ed	3 minutes	Constituent groups may review and provide input for the September 23, 2015 CCC meeting in preparation for the October Board Meeting.
FUTURE AGENDA ITEMS:				
NEXT MEETING DATE: September 9, 2015				It was discussed that Board Policies & Administrative Procedures would be a standing item on the agenda for the 4 th meeting of the month. Once the BPs & APs are presented, the constituent leaders will present them to their members for review/input and will go before the board at the following month’s board meeting.